

Enrollment Form **Plan2Pass**

3555 Leonardtown Rd, Ste 1
Waldorf, MD 20601 (301)640-5020

Name (as appears on driver's license)	
Address	
Phone	Email (for class updates)

Applicant will need to verify being licensed 3 years immediately prior to applying for broker's exam.

Broker Course - Principles & Practices - 45 hours towards 135 hours

Session #1 #2 #3 Tuition: \$400 Binder/Text: \$40 Registration: 45 Total Cost: \$485

Location:	Start Date:	End Date:	Days:	Times:
Number of weeks to complete program:			Hours per day:	Hours per week:

Applicant must meet all CE requirements if student wants to earn CE hours for certain portions of program.

License #:	Social Security#:	Brokerage Firm:
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Checks made payable to Plan2Pass can be mailed to the address shown. Online invoices will be emailed for credit/debit card payment.

Name on Card:	Card Number: Use online invoice for credit/debit
Expiration Date: XXXX	Card Security Code (3 digits): XXX Cardholder Signature:

Applicant must provide copy of a credit report if applying for broker's license rather than associate brokers. Course Enrollment doesn't obligate student to any affiliation or guarantee future affiliation or job placement.

Broker Course student: A Course completion certificate will be issued once student submits (3) transcripts showing 45 hrs each for a total of 135 hours of class time and 75% or higher scores on (3) required final exams. If student doesn't earn completion certificate within 24 months from end date of Session #1, then class time and exam grades will be invalid. All materials will be provided within Broker Course binders.

Student has read Policies and Steps toward Success for Broker Course and live stream update _____initials

To earn MD CE hours you must arrive on time, provide photo ID, turn off all technology, sign in and sign out.

Student has read Policies & Steps toward Success for (CE)Continuing Ed and live stream update _____initials

A full refund will be provided if class is canceled, postponed or discontinued by the school. If a student withdraws or requests refund within 7 days from signing enrollment form or prior to start date of class, a full refund of tuition will be issued. After 7 day cancellation period the amount of tuition refunded is as follows from last date of attendance: if amount of class taught is less than 20% = 90% refund; if amount of class taught is from 20-50% = 60% refund. More than 50% taught = no refund.

Refunds for materials will ONLY be provided if materials weren't issued to student. Refunds are paid within 60 days of written request. Enrollment form is only binding if signed by applicant and school official. Modification to enrollment needs applicant and school official signatures. Student may request copies of completed Enrollment Form and Student Scripts for their record.

Student should check email for any class updates such as postponements or cancellations of classes.

School Representative Signature:	Date:
Student's Signature:	Date: